

Los Angeles Department of Transportation  
Department Headquarters  
City of Los Angeles  
Department of Transportation  
100 S. Main St., 10th Floor  
Los Angeles, CA 90012

June 13, 2014

Sent via: Facsimile: (213) 972-8410 (LADOT)

Re: California Public Records Act Request

Pursuant to California Public Records Act, Government Code section 6250 *et seq.*, we are writing to request copies of the records and documents described below as they relate to the "Special Parking Revenue Fund" ("SPRF") as codified in Division 5, Chapter 6 of the Los Angeles Administrative Code ("LAAC").

We request any and all writings, correspondence, contracts, memoranda, invoices, cost sheets, receipts, or other documents of any kind whatsoever (including those that are printed, typed, handwritten, recorded or computer-generated) as follows:

1. A list of all bonds, notes and other certificates of indebtedness, certificates of participation issued or incurred relative to the SPRF.
2. All documentation relating to any transaction, representation, proposal, prospectus relating to each of the items provided per question 1 above.
3. All documentation on principal, interest, redemption premiums, prepayments, reserve fund replenishments, and certificate payments on any bonds, notes, other evidences of indebtedness, and certificates of participation issued or incurred relative to the SPRF, including outstanding amounts owed.
4. All documentation relating to financing costs, including, but not limited to, bond insurance, credit enhancement, and costs of issuance as they relate to the SPRF.
5. All documentation relating to the costs of operations and maintenance and costs relating to the purchasing, leasing, installing, repairing, maintaining, operating, removing, regulating and policing of parking meters and parking meter spaces in the City of Los Angeles, for the collection of the receipts therefrom and for the payment of any and all expenses relating or incidental thereto.
6. All documentation relating to costs associated with painting and marking of streets and curbs required for the parking of motor vehicles within parking meter zones.
7. All documentation relating to money borrowed from any other fund, or any money which has been advanced or which may be advanced by the City Council from any other fund with the intent that reimbursement be made from the Special Parking Revenue Fund.
8. All "5-year Parking Operations and Maintenance Plans" created per LAAC Section 5.117(6) since 2001.
9. The cost of the most recent 5-year Parking Operations and Maintenance Plan.
10. Current estimates of necessary maintenance, upgrades, technology and repairs of parking structures, meters, and related assets.
11. All documentation relating to any "Incidental Expenses" as defined in Section 5.118 of the LAAC.
12. All documentation relating to any "Advances From the Special Parking Revenue Fund" as defined in Section 5.119 of the LAAC.

To the extent possible, all data produced as a result of this request should be provided in a digital format. Specifically, requests for data should be provided in electronic format so that such data may be evaluated.

Any responsive records that are withheld from inspection and copying should be specifically and separately identified in writing, and accompanied by the claimed justification for withholding as provided by Government Code section 6255, stating the nature of the document withheld, the specific exemption under which the document is being withheld, and the public interest served by withholding said document. Should you contend that any portion of a particular document is exempt from disclosure, we request pursuant to Government Code section 6253, subdivision (a), that the exempt portion be redacted and the remaining portions be produced for inspection and copying. We reserve the right to object to your decision to withhold any materials or portions of documents.

We are prepared to pay reasonable statutory fees in connection with this request. However, agencies have the discretion to waive fees in order to provide greater access to public records pursuant to Government Code section 6253, subdivision (e). As the information that is the subject of this request provides an accounting of necessary mitigation monies, it is of clear benefit to the public and we ask that you waive all search and duplication fees for this request.

In accordance with Government Code section 6253, subdivision (c), we anticipate receiving your response to this request within ten days. If you have any questions regarding the nature and scope of this request, please feel free to contact/fax us at 310-943-1837 or at [President@FixTheCity.Org](mailto:President@FixTheCity.Org).

Sincerely,